

**Highland Park Junior High
School Advisory Council Meeting Minutes
Tuesday, October 18, 2016.
6:00-7:00pm**

Meeting Commencement: 6:05pm

Attendance at meeting:

Carla Christianson, Sheldon Lucas, Nicole MacIsaac, Ann Marie Danch, Angela Comeau, Tish Levering, Nancy Nazer, Kevin Collins, Stephanie Coward-Yaskiw, Kathy Summers, Hailie Barton, Ryan Nazer, Ella Collins

In absentia:

Jon Frost, Xavier Richardson, Sara MacDonald Pyke, Peter Pottie, Elie Nehme

1. Welcome

- Greetings, offer of snacks, introductions of meeting attendees

2. Welcome of Student Representatives for the 2016-2017 School Year

- Student representatives consist of: Ella Collins, grade 7; Xavier Richardson, grade 7; Hailie Barton, grade 8; Peter Pottie, grade 8; Sara MacDonald Pyke, grade 8; Ryan Nazer, grade 9; Elie Nehme, grade 9

3. 2016-2017 SAC Letter of Agreement and Members

- Elect Jon Frost as Chair of SAC
- Addition of the following persons to Letter of Agreement as members of SAC: Jon Frost, parent and Chair; Kevin Collins, parent; Cathy Summers, parent; Angela Comeau, community member; Tish Levering, community member; Ann Marie Danch, support worker
- Changes made to 2(d) Structure of Council: Should now read, "Meetings will be held on Tuesday evenings (6 meetings per year) from 6:00 p.m. until 7:00 p.m. Special meetings may be called if needed. Dates of this years meetings are as follows: October 18, November 22, January 17, February 21, May 9, June 13
- Presentation of letter from Susan Tomie by Carla re: Meeting for Principal and SAC Chair re: training and in-servicing for SACs Thursday, November 3, 2016 from 6:30-8:30pm at J.L. Ilsley High. The question was asked looking for potential interest in attending meeting by other SAC members

4. Appoint Chair of Discipline Committee

- Kevin Collins to be Chair of Discipline Committee

5. Student Succession Planning (formerly CSI) and Community Report

- Program based on a Numeracy goal and a Literacy goal
- Professional Learning Communities established for Math and English teachers

- PLCs presently looking at data from RWM6 and RWM8 assessments to identify struggling learners
- Jane Swift, Resource teacher offering in-class support for students flagged as in need of support
- Schedule created for Student Support Teacher to assist with struggling students
- Phoenix House offering tutoring on Thursdays at lunch- this program should target those students identified as in need of support
- Community Report will be prepared for November meeting
- Previous Community Reports are available on the school's website

6. Principal's Report

- As per details listed on meeting agenda with the following supplements:
- Sports teams up and running: Boys and Girls Soccer; Co-ed Touch Football; Boys and Girls Volleyball; 2 athletes at Cross-Country; Basketball to get underway in November
- Restorative Approaches PD: available for junior high schools; School staff who have already attended: Carla Christianson, Angela Pratt, Jane Swift, Erik Lang; rest of teaching staff to attend PD in November
- Culturally Relevant Practices: Focusing on learning first, celebrating success (Recognition Assemblies), student engagement, what does success look like, welcoming errors, risk taking for students and teachers
- I Am Potential: Kevin Jolly at Dalhousie; great opportunity for students in medical field and technology; 25 spaces available; 19 students registered
- Take Your Kid to Work Day: Great opportunity for grade 9 students; day long work experience; Erik Lang looking for assistance in finding work placements for students; great precursor to high school Co-op program
- Grade 7/ 8/ 9 Trips: Grade 7 to Upper Clements Park in June; Grade 8 to Big Cover Camp in May; potential for Grade 9 Trip to PEI- possible trip highlights outlined; 3 quotes needed for expenses over \$1000.00; Nancy Nazer and Sheldon Lucas to meet and discuss options; Nancy Nazer to seek input from grade 9 parents; Kevin Collins mentioned potential of lumping all transportation for all school trips together to get a potential discount
- Recognition Assembly: Monday, October 31, 2016, Period 5
- Digital Citizenship Policy: new policy approved on June 22, 2016, yet to appear on HRSB website; responsibilities of principal, teachers, and students outlined; potential for CyberScan to come into school and do presentations for all grade levels

7. Staff Report

- We Day: Wednesday, November 30, 2016; 22 tickets acquired, will be distributed by random draw

8. Student Report

- GSA: Hailie explained her interest in GSA, and the events the group was involved in over the summer

- Grade 9 students/Technology Project: Ryan reported grade 9 students are working on a year-long project in their Technology class; designing potential new school at Bloomfield site; students divided into groups, each group planning individual classrooms; potential to use 3D printer to make a model of finished product

9. New Business

- No new business

Meeting Adjourned: 7:20pm

Next Meeting: Tuesday, November 22, 2016.